**BOA T&O Elective Bursaries 2025**

Please ensure you have checked your eligibility to apply before completing this form.

Instructions:

* Applications must be submitted **by midnight on Friday February 28th** to [policy@boa.ac.uk](mailto:policy@boa.ac.uk)
* The application must consist of the following in Word (.doc or .docx) format:
  + the below completed application form
  + letter of confirmation from elective placement supervisor
  + supporting letter from your medical school confirming the elective placement
  + a completed [Equality and Diversity Monitoring](https://www.boa.ac.uk/asset/F1B54B34-C757-4619-8EE4C4B28D1C5AC7/) form
* All documentsshould have your full name in the file name when submitted (e.g. “JaneSmithCV.doc”, “JaneSmithTPDletter.doc” and “JaneSmithApplication.doc”).
* Please do ***not*** include personal contact details or other personal details such as date of birth, for data protection reasons.

Short online interviews for shortlisted candidates will be held (via video conference) on Wednesday 19th March 2025**.** You will need to be available on this date and timings will be confirmed around 2 weeks beforehand..

Processing of data: The BOA takes the security and privacy of your data seriously. We have put together policies to comply with our legal obligations under the Data Protection Act 2018 (the ‘2018 Act’) and the UK General Data Protection Regulation (‘GDPR’) in respect of data privacy and security. Please visit our website at [www.boa.ac.uk/privacy](http://www.boa.ac.uk/privacy) for information on the data we collect and how we use that data as part of our business and to manage our relationship with you.

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| **Core details** | |
| **Full name** |  |
| **BOA membership number:** |  |
| *Applicants will be contacted about the progress of their application by email or occasionally by telephone. Please ensure that the contact details held by the BOA are correct at* <https://www.boa.ac.uk/login.html>*.* | |
| **Medical School:** |  |
| **Year of Study:** |  |
| **CV:** | Please provide your CV as a separate **Word document** alongside this form, with your full name in the file name. Please do ***not*** include personal contact details or other personal details such as date of birth within the CV, for data protection reasons. |
| Please tick here to confirm that you have read and agree to comply with the BOA Elective Bursary Terms and Conditions for 2025. | |
| **Please complete:** | |
| **Elective Topic:** |  |
| **Title of project:** |  |
| **Where will the project take place?:** |  |
| **Dates of elective:** |  |
| **Project summary**  (50 words)**:** |  |
| **What do you expect to gain from your elective?**  (100 words) |  |
| **Please describe how this elective will help your T&O career?.**  (100 words) |  |
| **Proposed budget -** please provide a breakdown of your proposed expenditure during your elective (up to £500) | e.g.  Accommodation:  Travel:  Other (please specify): |
| **Other funding** – any other grants for your elective that you have received or applied for: |  |
| **Please provide details of your elective project:** (500 words)  Aim  Background  Relevance  Benefit |  |